



SHOOTING FEDERATION OF CANADA

GUIDE TO APPLICATION PROCESS FOR IMPORT PERMIT FOR COMPETITION

(REQUIRED FOR RESTRICTED FIREARMS ONLY)

1. General

This Guide describes how to apply for an Import Permit to bring a Restricted firearm back into Canada after competition outside the country.

The process described in this Guide is solely for the *import* of your Restricted firearm back into Canada. The SFC understands that, currently, an Import Permit is required for post-competition importation of Restricted firearms only.

The process to apply for a permit to *export* a firearm from Canada for competition is different: see the SFC's companion GUIDE TO APPLICATION PROCESS FOR EXPORT PERMIT FOR COMPETITION (REQUIRED FOR NON-RESTRICTED AND RESTRICTED FIREARMS). Note that as described in that Guide, an Export Permit is required for both Restricted and Non-Restricted firearms.

Both Import and Export Permits are issued by the Trade and Export Controls group within Global Affairs Canada. Different staff handle applications for export and import. For Import matters, the public telephone contact line is: 1-613-944-1265 | 1-877-808-8838 (expect to leave a message).

2. Time Line

Submit your application (and all required documents) **29 or fewer days in advance of your expected importation date** (when you will be returning with firearm). The Permit will be valid for 29 days after issuance.

Application processing time: 24-48 hours.

3. Application Form

You must complete and submit Form 1466E ("Application for Import or Export Permit") and supporting documents. Copy attached. Detailed instructions in section 6 of this Guide.

Your completed Form 1466E should be e mailed to excol-ceed.tia@international.gc.ca with the required supporting documents.

Your covering email must state what type of credit card you have named on your Payment Authorisation (see next heading), eg. VISA, MasterCard, American Express.

4. **Payment Authorisation Form**

To pay the fee, complete and send the “Payment Authorisation for Buying Export and Import Permits” to the Cashier’s Office (copy attached), by fax to (819) 934-0227 or by e mail to cashiersoffice@international.gc.ca . Leave “Company EIPA#” blank. You must provide your personal credit card details. The Cashier’s Office advises “ensure the email is encrypted” if sending this by e mail. For those reluctant to send their credit card information by e mail, the Cashier’s Office advises that you may instead ask them on the form to call you to take your credit card information over the phone. Allow more time for that option.

5. **Checklist**

- (a) Send the following to excol-ceed.tia@international.gc.ca with covering e mail stating what type of credit card has been named on Payment Authorisation
 - (i) Completed Form 1466E
 - (ii) Copy of RPAL front and back
 - (iii) Copy of Firearm Registration
 - (iv) SFC recommends: include copy of SFC letter (see item 8 below)
- (b) Send your Payment Authorization (item 4 above) by fax to (819) 934-0227 or e mail to cashiersoffice@international.gc.ca for collection of the required fee (item 6 below). The value does not have to be stated on the Payment Authorisation.

6. **Fee Amount**

The Cashier’s Office will charge the amount based on your statement of value on the Application form (see item 7 below):

Value less than \$1,000	\$15
\$1,000 to \$5,000	\$19s
\$5,000 to \$10,000	\$23
\$10,000 to \$20,000	\$27
\$20,000 and over	\$31

Source: https://www.international.gc.ca/controls-controles/about-a_propos/impor/imp_fees-droits-imp.aspx?lang=eng

7. **Detailed Instructions to Complete Form 1466E**

References are to numbered sections of the Form.

1 Trade Direction: Import

2 & 3 CBSA Transaction Number and date: leave blank

4 Export and Import Permits Acts (EIPA) File Number: leave blank

5 – 10 your Name, Address, etc

11- 16 same as 5-10 (you are the Importer)

17 Canadian Port of Entry/Exit

Select your port of re-entry to Canada from the list here:

<https://www.cbsa-asfc.gc.ca/do-rb/services/hwyb-autof-eng.html>

(if the website shows only 3 digits, simply add a “0” at the beginning of the number).

18 Multiple Load Shipment: no

19 & 20 your estimated return date to Canada with the firearm

21-23 Distribution Information: it is highly recommended that you select e mail as the method to receive your Import Permit

23-25 Commodity Details - the pertinent Commodity Codes are

93020000200200 PISTOLS, SEMI-AUTOMATIC

12149990100000 ROUNDS

93051000000100 PARTS AND ACCESS SPECIFICALLY DESIGNED FOR HANDGUNS

26 Unit of Measure: n/a

27 Value: insert your estimate of current value of

29 & 30 leave blank

31 & 32 Foreign License Information: insert the export license number and date, if any, provided by the country holding the competition, from which you will be returning, eg US ATF permit number

33-35 Import/Export Information

Country of Origin: where manufactured

Imported From: where you are returning from

Exported To: leave blank

36-41 Supplier/Consignee Information: your personal information (you are the “supplier”)

8. SFC Letter

Although the Application Form does not require this, the SFC recommends that you comply with the requirement for a letter stated in the recent *Notice to Importers No. 1090 – Temporary Requirements for Importing Restricted Handguns Into Canada Until the Coming Into Force of Bill C-21*.

The pertinent section reads:

With respect to the import of restricted handguns, applications for import permits and international import certificates will normally be denied by the Minister, unless for one of the following end uses:

e) to train, compete or coach in a handgun shooting discipline that is on the programme of the International Olympic Committee or the International Paralympic Committee **and the individual provides a letter to a chief firearms officer from a provincial or national sport shooting governing body** indicating

(i) that the individual trains, competes or coaches in such a discipline,

(ii) the specific discipline in which the individual trains, competes or coaches, and

(iii) that the handgun that the individual seeks to acquire is necessary for training, competing or coaching in that specific discipline.

The SFC can provide such a letter (where appropriate) on request

High Performance athletes can access this letter from j.hutton@sft-ftc.ca .

All other SFC members can access the letter from admin@sfc-ftc.ca with a subject line of “TRAVELLING with PISTOL to INTERNATIONAL COMPETITION” and information about the competition dates, yourself and your travel dates. We also would like a coach, SFC official or Board member or High Performance team member and their contact information to act as reference for you.

Source: <https://www.international.gc.ca/trade-commerce/controls-controles/notices-avis/1090.aspx?lang=eng>