



SHOOTING FEDERATION OF CANADA

Annual Meeting of the Members

Saturday September 9, 2023

12:00 pm EDT

MINUTES

1. Welcome, Call to Order & Acknowledgements

SFC CEO, Jasmine Northcott, provided words of welcome and introduction; introducing herself, SFC President, Sandra Honour, the staff present at the meeting, and thanking the Nominating Committee for its work and support.

J. Northcott provided a brief overview of the business to be conducted and the purpose of an Annual Members Meeting in advance of formally calling the meeting to order.

President, Sandra Honour, called the meeting to order at 12:14 pm EDT, introduced herself and thanked participants for joining the call.

Sandra Honour acknowledged the traditional lands on which the meeting would be held. She noted that the meeting was recorded but once the Minutes were confirmed by the Board, the recording would be erased.

2. Roll Call

Sandra Honour	President
James Kochanoff	VP Administration
Ray Fisher	VP Domestic and Operations
Shari Akow	VP Provincial/Territorial
Guillaume Paré	VP Rifle & Rifle Section Chair
Shane Staniek	VP Pistol & Pistol Section Chair
William Stanko	VP Shotgun
Sharon Bowes	Athlete Representative
Mark Hynes	Alternate Athlete Representative
Craig Norman	Provincial/Territorial Appointee – Saskatchewan
Jasmine Northcott	SFC Chief Executive Officer
Susan Verdier	SFC Technical Director & Recorder
Matt Kindbom	SFC Operations
Nicholas Mohideen	SFC Marketing Intern

*Roll Call Cont'd in Appendix A

3. Confirmation of Quorum

The President confirmed that Quorum, defined as twenty-five (25) members entitled to vote at the Meeting either present in person or represented by proxy, had been reached.

4. Review and Approval of the Agenda

The President reviewed the Agenda and confirmed that there was one addition from the floor regarding the Rifle/Pistol National Championships.

MOTION

BE IT RESOLVED that the Agenda of the September 9, 2023 Annual Meeting of the Members is approved as circulated.

Moved: Susan Natrass BC

Seconded: Guillaume Paré QC

CARRIED

5. Approval of the Minutes of the September 10, 2022 Annual Meeting

The President reviewed the Minutes of the 2022 meeting in brief and asked for items arising from said minutes.

MOTION

BE IT RESOLVED that the Minutes of the September 10, 2022 Annual Meeting of the Members are accepted as circulated.

Moved: Susan Natrass BC

Seconded: Jesse Olsen SK **CARRIED**

6. Business Arising from the Minutes

None but to be addressed later in the meeting.

7. SFC Governance Transition

The President reviewed the steps that led to the governance changes that come to completion at this meeting, and the review of SFC Bylaws to be in compliance with the Canadian Sport Governance Code.

8. Election of Directors (Jasmine Northcott)

- i. The CEO Introduced the Nominating Committee members – Michel Poitras, Brian LaGroix, Pat Vamplew and Matt Kindbom – who would serve as scrutineers. Matt would tally the electronic votes, review and share the outcomes with the Nominating Committee for disclosure to the assembly.

MOTION

BE IT RESOLVED that the appointment of the Nominating Committee is approved.

Moved: Kathy Litwin NS

Seconded: Steven Spinney ON **CARRIED**

- ii. Review of Election Procedures

Jasmine Northcott reviewed the stagger scenario for each term of office, e-voting procedure and noted that the election would take place in two parts – first for Council Directors and second for At Large Directors. Members were directed to contact Matt Kindbom should they experience e-voting difficulty. Results would be posted in alphabetical order.

To facilitate a stagger of Board terms, as outlined under “Transition of the Board” as outlined in Article 23 of the Bylaws - the board terms are staggered as follows:

Council Director Positions:

- Pistol Council Director - 1 year term
- PTSO Council Director - 2 year term

- Rifle Council Director - 2 year term
- Shotgun Council Director - 3 year term

At Large Director Positions:

The At-Large nominees receiving a majority and the greatest number of votes cast shall be elected to the Board with the following terms:

- Top 2 greatest number of votes will be three year terms
- Next 2 will be Two year terms
- Next 1 will be one year term

iii. Appointment of Scrutineers

As per item i. above

iv. Election Protocol (Jasmine Northcott)

- Four (4) Council Director positions were to be elected and four (4) nominees were listed and confirmed:

Shari Akow – PTSO Council
 Susan Natrass – Shotgun Council
 Guillaume Paré – Rifle Council
 Shane Staniek – Pistol Council

- Five (5) At Large Director positions were to be elected and nine (9) nominees were listed and confirmed:

Elaine Brown
 Ray Fisher
 Sandra Honour
 Jim Kochanoff
 Brett Natrass
 Craig Norman
 Bill Stanko
 Tony Zhang
 Alan Zhao

Marco Simone was initially nominated and then removed from the ballot due to his membership status at the time of the 2023 AMM.

- Nominee Presentations
 Each nominee was given one minute to present themselves starting with the Council Director nominees followed by the At Large Director nominees.

Election Results

- v. Following the online electronic vote, the CEO announced the results of the election.

Council Director Positions:

The following individuals were elected to the Council Director positions:

- Shari Akow – PTSO Council - 2 year term
- Susan Nattrass – Shotgun Council - 3 year term
- Guillaume Paré – Rifle Council - 2 year term
- Shane Staniek – Pistol Council - 1 year term

vi. At Large Director Positions:

The following individuals were elected to the At Large Director positions:

- Elaine Brown - 2 year term
- Sandra Honour - 3 year term
- Jim Kochanoff - 3 year term
- Brett Nattrass - 2 year term
- Craig Norman - 1 year term

MOTION

BE IT RESOLVED that the election portion of the meeting was now closed and the ballots are destroyed.

Moved: Manon Normandin QC

Seconded: Cindy Luk ON

CARRIED

The President recognized and sincerely thanked those Board Members who were not re-elected and / or whose terms had concluded for their very valued contribution and service to the Federation.

It was to be noted in the minutes that Dave Woolridge and Cam Krakowka did not receive a ballot during the first voting phase and staff was asked to re-send the ballot and extend the voting timeline to those who were initially excluded.

9. Reports

9.1 Financial Report 2022-23 (Jim Kochanoff)

2022-2023 Audited Financial Statements

Jim Kochanoff provided a brief overview of the presented 2022-2023 Audited Financial Statements that had been posted to the AMM page of the members' website and invited questions from the floor either immediately or by email to him at a later date.

MOTION

BE IT RESOLVED that the 2022-23 Audited Financial Statements as presented are approved.

Moved: Shari Akow ON

Seconded: Kathy Litwin NS **CARRIED**

Appointment of Public Accountant

MOTION

WHEREAS pursuant to subsection 5.1 of the Canada Not-For-Profit Corporations Act and the corresponding regulations, the Corporation continues to be deemed a soliciting corporation by virtue of the amount and source of revenue received;

AND WHEREAS the Canada Not-For-Profit Corporations Act and the regulations, require

that, based on the amount and source of its revenue, the Corporation must appoint a Public Accountant to prepare audited financial statements for its fiscal year ending March 31, 2024;

UPON MOTION DULY MADE IT WAS RESOLVED that, Parker Prins Lebano, be re-appointed to act as the Corporation's public accountant for its current fiscal period and instructed to perform an audit for the fiscal year ending March 31, 2024.

Moved: Susan Natrass BC

*Seconded: Kim Britton AB **CARRIED***

9.2 President's Report

Sandra Honour spoke to her posted, written report, thanked the Canadian Olympic Committee, the CEO Hiring Committee and a number of individuals for their assistance and support over the course of the past year, and invited questions from the floor.

9.3 VP Domestic & Operations Report

Ray Fisher spoke briefly to his written report and commented on the Terms of Reference of the Officials Committee that would be finalized shortly, on the development of the Junior National Airgun Championships, and fielded questions from the floor.

10. Items from the Floor

Comments and inquiries were made from the floor that pertained to the National Championships, the Coast to Coast Championships, the new focus on sport development, funding for juniors, access to results, insurance, and the marketing of SFC products.

11. Adjournment

Steven Spinney moved to adjourn the 2023 SFC Annual Meeting of the Members at 2:24 pm EDT.

Appendix A

Members in attendance

Toomas Aasa	Dragana Kornic	Randy Pang
Chenmin Anita Bao	Cameron Krakowka	Wynn Payne
Richard Berrow	Jacky Krakowka	Michel Poitras
Barjinder Bhatti	Brian LaGroix	James W Sandall
Lindsay Boddez	Richard Lanning	Eileen Shao
Kimberly Britton	Kathy Litwin	Satnam Singh
Elaine J Brown	David Liu	Miya Song
Dale Caswell	Cindy Luk	Steven Spinney
Jason Caswell	Florin Marinache	Gregory Sych
George Chen	Kevin Mark	Ophélie Terraz
Darian D'Angelo	Peter Marshall	Stephanie Tucker
James Dedman	Lydia Meng	Pat Vamplew
Nils Ek	Cynthia B Meyer	Mackenzie Jo Vandertuin
Michele Esercitato	Lincoln Miskew	Ting Wang
Timothy Everett	Shivendra Mohan	Les Wessel
Philip Galvan	Brett Natrass	Dave Williams
Francisco Grajales	Susan Natrass	Dave Woolridge
Colin Grover	Carla Norman	Ouye Xie
Jie Qiang He	Rex Norman	Thomas Yeung
Glenn Hicks	Manon Normandin	Vadim Zevlever
Gord Histrop	Kaz Obuchowski	(Tony) Zhuang Zhang
James Histrop	Jesse Olsen	Alan Zhao
Tye Ikeda	Robert Ossowski	Wenjuan Zhu
Rob Jones	Tuğrul Özer	Dusko Zivkovic
Nancy Litwin		