



## Event Sanctioning Policy

<b>Effective Date (dd/mm/yyyy)</b>	<b>Feb 3<sup>rd</sup> 2026</b>
<b>Date Approved (dd/mm/yyyy)</b>	<b>Feb 2<sup>nd</sup> 2026</b>
<b>Replaces</b>	
<b>Archived</b>	
<b>Original Language</b>	English

### Definitions

The following terms have these meanings within this policy:

*“Event”* – shooting competitions in any discipline.

*“Hosting Organization”* – Legal entity taking responsibility for hosting and delivering the event

*“Match Director”* - any sponsoring agency, host organizing committee, or individual sponsor/host that is applying for the sanction.

*“Official”* – An SFC or ISSF certified and recognized Official at any level, unless otherwise specified.

### Scope

This policy applies to events seeking sanctioning by SFC as official Ranking Events, meaning competitions that may be used by SFC to support athlete ranking or classification; events not explicitly approved under this policy are not considered sanctioned events by SFC.

### Purpose

The Shooting Federation of Canada (SFC) is committed to providing an environment that promotes standard and fair competition; and as such, believes that the establishment of a sanctioning process for competitions will ensure consistent and reliable standards across Canada for shooting and benefit all involved with the sport. Sanctions are not transferable, and new sanctions must be obtained each year for annual Events.

### Policy

The Shooting Federation of Canada believes in the right of everyone involved in the sport to access high-quality standard competition experiences within Canada. To ensure Canadian competitions are consistently meeting best base standards and best practices, Match Directors wishing to hold recognized shooting competitions where results can be utilized for purposes of National Team Selection must first seek approval and sanctioning from SFC through an established sanctioning process. This policy provides sanctioning criteria that will help ensure that competitions are of high quality, safe, fair, and protect the health and welfare of all



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involved. Consistent and equitable measures that meet standard requirements help ensure all shooters know what to expect at a sanctioned Event.

SFC may refuse, deny or cancel a sanction for reasons that include, but are not limited to:

- i. Failure to meet sanction criteria,
- ii. Poor organization, hosting, or running of a prior sanctioned Event,
- iii. Concerns that the competition as requested in the sanction submission is not capable of meeting the sanctioning requirements, or other factors relating to the operations of the Event,
- iv. Late or incomplete sanction request,
- v. Hosting organization is not in good standing with the SFC, and/or
- vi. Any other issue or matter which SFC deems may damage the reputation of SFC or that may introduce unreasonable safety concerns.

The final decision to refuse, deny or cancel a sanction rests with the SFC CEO (or their delegate). If a sanction is canceled post-event, the results will be nullified and national rankings returned to be as they were prior to the event.

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### Operational Procedures

- A. The CEO will appoint a Sanctioning Committee including at least two individuals, a minimum of one will be SFC staff.
- B. Requests for sanctions must be submitted to the designated SFC Sanctioning Committee in writing prior to the Event in the format and method presented by SFC staff.
- C. Requests for sanctions must be accompanied by any sanctioning fee, if set by SFC and stated on the sanction application form.
- D. Applications for sanction will be reviewed and evaluated by the Sanctioning Committee and decisions will be communicated before the Event date as long as submission is more than one month before the event. (Timelines will be based on quality and completeness of submission, size of event and timing of submission).
- E. The request for sanction will be approved or denied by the SFC Sanctioning Committee. If the sanction is denied, SFC will provide reasons for the decision. The decision to make exceptions to the sanction criteria will be the sole discretion of the CEO (or delegate).

### Sanctioned Event Criteria

Match Directors of all sanctioned shooting Events must ensure the Event will meet specific criteria, which may be impacted by the discipline of the event and at minimum includes the following criteria:



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- i. Participants should be members in good standing with SFC
- ii. In addition to identifying the Match Director, the application will identify key personnel including the main SFC liaison and lead Official.
- iii. Only identified, qualified officials are utilized (club, provincial, national, international)
- iv. Event demonstrates risk management requirements related to safety are met including insurance coverage, emergency plans, weather policy.
- v. ISSF Rules related to the discipline are followed, except where exemption to the Rules has been requested and approved. Approved exemption(s) to the ISSF rules need to be clear in the Match Program.
- vi. Participants will compete in the appropriate age division and/or classification.
- vii. Participants should sign a waiver/assumption of risk document absolving the SFC and organizers of liability
- viii. Image consent forms regarding use of images for promotional purposes will be utilized.
- ix. The SFC Code of Conduct and Ethics, Discipline and Complaints, and Appeals Policies will be in effect at the Event
- x. Within ten (10) days after the Event, provide the Official Results to SFC. Official Results should include full name and classification of all participants, and results of qualification and finals. At this time a post event survey (provided) should also be completed.

*Last reviewed: Feb 2<sup>nd</sup> 2026*

*Operational procedures are not approved by the Board of Directors. Operational procedures are approved by the CEO.*