



Shooting Federation of Canada Annual Meeting Minutes

For the fiscal year ending March 31st, 2026

**Held September 12th, 2026
Virtual Meeting via Zoom**

(Details of those in Attendance at the Annual Meeting is located following the Minutes)

CALL TO ORDER

Meeting was called to order at 12:04 PM ET by Chair of the Board of Directors, Sandra Honour

QUORUM

There was a confirmation that in attendance were over 44 Members, more than the required 25 Members laid out in the by-laws as the requirement for quorum, therefore achieving quorum.

APPROVAL OF THE AGENDA

On a motion duly made by Yuhito Adachi and seconded by Stephanie Tucker be it resolved that the 2026 Shooting Federation of Canada Annual Meeting Agenda is approved as presented.

CARRIED

APPROVAL OF MINUTES

A motion duly made by Caroline Nicholson and seconded by Richard Lanning, to approve the Minutes of the 2025 Annual Meeting of the Shooting Federation of Canada as presented.

CARRIED

REPORTS

CHAIR REPORT

Sandra Honour, Chair of the Board shared some thoughts on the corporation's status and future. She highlighted a variety of items:

- Encouraged everyone to read her full report and the reports from all areas of organization available on the annual meeting page of the website.
- Thanked the efforts from all the staff, committees, volunteers and board over the past year. Volunteers play an essential role at all levels of our sport across the country. Many volunteers wear multiple hats, contributing in a number of ways. She acknowledged how outstanding the volunteers truly are across the federation.
- Reminded everyone the role of the Directors is to provide oversight to guarantee financial and legal obligations are met and works with CEO to set strategic direction while the CEO is responsible to operationalize priorities and ensure the staff team is equipped to deliver the

operational aspects of the organization. Staff and Board continue to work well together to ensure SFC can continue to progress.

- Sandra encouraged volunteers to continue to play key roles in their community and to reach outwards to educate others and recruit more volunteers and athletes to expose our great sport more.

CHIEF EXECUTIVE OFFICER REPORT

Terry Dillon, Chief Executive Officer, shared a few highlights from his written report that was made available to Members:

- Highlighted SFC's new website and upgraded registration and billing systems. He also noted the training of 60 coaches, a new event sanctioning process, record National Championship entries, clearer high-performance selection policies, a new ranking model, and 50 athletes preparing for CAT XV.
- Looking ahead, he identified financial stability, more sanctioned matches and coaching growth as key strategic priorities. He also emphasized building toward Los Angeles 2028 while developing the longer-term pathway to Brisbane 2032.
- He thanked the Board and staff and acknowledged the many volunteers whose contributions make all this work possible.

AUDITED FINANCIAL STATEMENTS

Members were reminded that the Fiscal year 2025-26 Audited Financial Statements were included in the Annual Meeting documents package posted on the website and announced with the notice of the Meeting.

Jim Kochanoff, Finance Officer, highlighted some key points about the statements:

- This year saw a \$23K surplus – reflects spending close to available revenue
- Expenses essentially unchanged with continued investment in athletes, coaches, and programs,
- Revenues decreased mainly due to lower Sport Canada funding and COC funding, increase in revenues due to insurance, membership, partially offsetting those decreases.

On a motion duly made by Igor Kostiouchenko and seconded by Lynda Kiejko, to receive the Audited Financial Statements for the period April 1, 2025, to March 31, 2026.

CARRIED

APPOINTMENT OF AUDITORS

On a motion duly made by Sharon Bowes and seconded by Micheal Hung, to appoint Parker Prins Lezano as auditors for the 2026-2027 Fiscal Year.

CARRIED

AMENDMENT OF BY-LAWS

Members were reminded that proposed by-laws that had been passed by the Board of Directors on June 1st, 2026, and a number of background documents were made available with the Notice of Meeting. By-laws amendments were being proposed to update the by-laws and align with the Corporations Act and modernize governance.

On a motion duly made by Elaine Brown and seconded by Jackie Yang, be it resolved that the By-laws of the corporation are amended as presented.

CARRIED

ELECTION OF DIRECTORS

On a motion duly made by Colin Grover and seconded by Cynthia Meyer be it resolved that the nominating committee report is accepted and the candidate that ran unopposed, Yuhito Adachi for Shotgun Council Director for a three-year term, is elected to the position.

CARRIED

The Chair asked Lisa Roddie (staff support) to share the results of the online voting that had taken place to determine the Directors-at-Large to be elected by the Members. Lisa shared the screen from ElectionBuddy and announced that after two rounds of voting Sandra Honour and Igor Kostiouchenko were selected to fill the vacant Director positions.

On a motion duly made by Brian LaGroix and seconded by Shannon Westlake, be it resolved that results of the election for Directors as presented by Election Buddy online software is accepted and the Directors indicated are elected as presented for the Director at Large positions.

CARRIED

RECOGNITION OF OUT-GOING DIRECTORS

Sandra Honour thanked Directors who are not returning to the Board, as well as the candidates that submitted their names to volunteer to serve the corporation as directors.

TERMINATION OF MEETING

On a motion duly made by Glynn Loftin and seconded by Glenn Hicks, be it resolved that the 2025 Shooting Federation of Canada Annual Meeting be terminated.

CARRIED

Meeting terminated at 1:01pm

***To be Approved by the Members at the 2027 Annual Meeting
Date To be Determined***

APPENDIX – Attendance

Members in Attendance at the 2026 Annual Meeting:

Bill Stanko	Julie Bryson
Brett Nattrass	Kevin Mark
Brian Lagroix	Kim Britton
Carla Norman	Leonardo Moratti
Caroline Nicholson	Lindsay Boddez
Chantel Spicer	Lisa Borgerson
Christine Dubord	Lynda Kiejko
Cindy Luk	Mackenzie Dedman
Cisco Grajales	Mark Hynes
Colin Grover	May Chan
Craig Norman	Michael Hung
Cynthia Meyer	Nancy Litwin
Dale Caswell	Neville Henderson
Dennis Pyle	Randall Nelson
Dragana Kornic	Richard Lanning
Elaine Brown	ROBERT OSSOWSKI
Francois Lavigne	Ron Kolody
Glenn Hicks	Sandra Honour
Glynn Loftin	Shannon Westlake
Igor Kostiouchenko	Sharon Bowes
Jackie Yang	Stephanie Tucker
James Drozdiak	Steven Spinney
Jesse Olsen	Susan Nattrass
Jim Kochanoff	Wynn Payne
Joel Parahoo	Yuhito Adachi

Shooting Federation of Canada Staff in Attendance – Terry Dillon, Lisa Roddie, Susan Verdier